

Account Switch Checklist

Use this checklist as a simple guide to switch over!

- _____ Open your accounts with Members First.
- _____ Make sure all checks have cleared on your old checking account.
- _____ Make certain enough funds are available in your old account to cover anything that may yet need to be posted to your old account.
- _____ Fill out & send our Direct Deposit Form to each company that you have direct deposit, such as: payroll, social security, CD interest payments, etc.
- _____ Fill out & send the Automatic Payments/Debit Change Request form to each company that automatically takes money from your accounts, such as: utility companies, insurance, internet service providers, loan payments, etc.
- _____ Fill out & send the Close Account Request form to your old financial institution so they know that you want to close your account(s) with them.

Main Branch
5444 S Staples St.
Corpus Christi, TX 78411
Ph: 361-991-6178
Fax: 361-993-1704

SPID Branch
1430 S. Padre Island Dr.
Corpus Christi, TX 78416
Ph: 361-991-6178
Fax: 361-882-4060



Violet Branch
11166 Up River Rd.
Corpus Christi, TX 78410
Ph: 361-991-6178
Fax: 361-241-3997

Harlingen Branch
722 S. Loop 499
Harlingen, TX 78550
Ph: 361-991-6178
Fax: 956-428-3520